

MINUTES

SUSTAINABILITY COMMITTEE MEETING- TASK FORCE AD HOC	
Date:	1-17-08
Time:	11:00 am
Location:	B 106a
Present	Frances Roebuck, Rob Holsten, Jeff Cook, Trish Holsten, Coy Mitchell, Dee May
Guests:	Fred McEwan
Adjourned:	12:00 pm
Next Meeting:	TBA
Meeting called to order by:	Rob Holsten

Minutes and Actions of this meeting

Item # 1: Introduction
<p>Rob Holsten called the first meeting of the Ad Hoc Task Force of the Sustainability Committee to order. McEwan joined by phone and introductions were made. Primary purpose was to establish the role of this committee- to carry out the requirements set by the President's Climate Committee (PCC) recently signed by Dr. Stephens. The two areas chosen by the college to meet PCC challenges were: adopting energy star procurement polices and waste minimization.</p>
Item # 2: PCC Task Force Action Plan for Green House Gas Emission Inventory (GHG)
<p>Rob indicated that the College must begin an inventory of GHG emission. Fred and Frances indicated they have researched many areas in how to proceed- both agree to use the Cool Planet Campus Calculator Protocol to collect data. Frances discussed many of the specific details necessary to begin data collection. Emissions report is due on Sept 15, 2008.</p> <p>Actions, Responsible Person(s), Due Dates:</p> <ul style="list-style-type: none">• Task Force agreed to have this information funneled through one responsible person and Frances agree to coordinate with Fred.• Frances was asked to make a list of the areas on campus where inventory for emission will need to be gathered. She will bring this to the next general sustainability committee and committee members will help her identify contact people who could provide information.• Rob will check with Pat Perry about research she did in the past about GIS to identify student's locations around the county etc.• Frances will meet via phone with Fred on 1-21-08 to iron out details that will be reported to the broader Sustainability Committee next week.

Recorder: Trish Holsten