

Wilson Community College

Division of Continuing Education

Introduction to Pharmaceutical Manufacturing

Thank you for your interest in Wilson Community College's Introduction to Pharmaceutical Manufacturing program. **Admission is by application (enclosed), and only complete applications will be accepted for consideration.** Please read and review the enclosed information before beginning the application process. The class is limited to sixteen (16) students. The first sixteen applicants to submit an application and meet all admission requirements will be accepted. Approved applicants will be notified by mail as to registration procedures. We must have at least ten (10) students to hold the class.

Wilson Community College, working with local pharmaceutical industries, has developed a course designed to provide basic preparation for entry-level operator jobs in pharmaceutical manufacturing. Course competencies include safety, quality, solid dose tableting, coating, and packaging. Math, teamwork, time management and problem solving are incorporated where appropriate in the course.

General Program Information: To successfully complete this program, the student must attend 90% of all class sessions and maintain an 80% grade average. Questions about this program or the application process should be directed to Margie Norfleet, 246-1210. For employment in the pharmaceutical industry, applicants may be required to complete a criminal background check and a drug screening.

APPLICATION REQUIREMENTS:

1. Must be at least 18 years of age
2. Submit a completed Introduction to Pharmaceutical Manufacturing application form. The following **must** be attached to the application:
 - **Compass Placement Test** (computer test) with a minimum score of reading – 66, and math – 40. Call 246-1276 to schedule a Compass Placement test. Please indicate that you are scheduling a placement test for Introduction to Pharmaceutical Manufacturing. **NOTE:** Applicants with college placement test scores already on file with the registration center are responsible for getting and sending in copies of their test scores. **The Compass Placement test must have been taken within the past two years.** Applications will not be considered until test scores have been submitted.
 - **Copy** of high school diploma or transcript, GED, or advanced degree transcript. It is the applicant's responsibility to obtain this documentation. Wilson Community College recognizes high school diplomas from regionally accredited schools, private high schools, or home schools registered with the North Carolina Department of Public Instruction. Wilson Community College will also accept high school diplomas from correspondence schools accredited by the Distance Education and Training Council (DETC) and/or a regional accrediting agency such as the Southern Association of Colleges and Schools.

COSTS INVOLVED AFTER ACCEPTANCE

1. Fees: \$195.00 (Registration, \$175; Technology and Security, \$20)
2. Textbook: \$90.00 (approximate cost, call the WCC Bookstore for pricing)

Applications should be mailed to: Wilson Community College
Attention: Margie Norfleet
Post Office Box 4305
Wilson, NC 27893

Wilson Community College

INTRODUCTION TO PHARMACEUTICAL MANUFACTURING

Application

NAME: Last _____ First _____ Middle Init. _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SEX: Male Female TELEPHONE: (Home) _____ (Cell) _____

BIRTHDATE: ___ Month ___ Day ___ Year RACE: White Black Am. Indian Hisp Asian Other

EMPLOYMENT: Unemployed Part Time Full Time EMPLOYER PHONE: _____

EMPLOYER: _____ OCCUPATION: _____

WORK EXPERIENCE: _____

CAREER OBJECTIVE: _____

AGREEMENT

I have read, understand, and agree to the stated requirements of the Introduction to Pharmaceutical Manufacturing program. I also understand this is an application only and does not constitute acceptance into the program. Attached are the REQUIRED COPIES of my high school diploma, GED, or transcript, and my Compass Placement Test scores.

Signature: _____

Date: _____

Office Use Only

Date Application Received: _____

Application Status: Complete ___ Incomplete ___

Application # _____