

(SAMPLE SPONSORSHIP LETTER)

TO BE COMPLETED ON AGENCY LETTERHEAD AND Accompanied BY DCI  
CRIMINAL HISTORY PRINTOUT

Billy Radford

Basic Law Enforcement Training Coordinator

Coastal Plain Law Enforcement Training Center

Wilson Community College

P.O. Box 4305

Wilson, NC 27893

Dear Mr. Radford,

Please admit individual name below in Wilson Community College BLET school under the sponsorship of the below named enforcement agency.

By requesting the admission of the this individual, **I am attesting to the fact that a background check has been conducted and revealed nothing that would prohibit this individual from being employed by a law enforcement agency.** Furthermore, I attest that I am aware of nothing in this person's character or reputation that would bring discredit upon my agency, law enforcement, or Wilson Community College.

In the event this individual is not currently employed by this agency, he/she understands that this sponsorship does not guarantee them employment with this or any other law enforcement agency, nor does this sponsorship express or imply in any way a guarantee of employment in law enforcement with this agency or any other agency or any other agency in the future.

I further attest that below named individual is at least 20 years of age.

The below named individual and I are aware of the supply fee and book cost for the BLET school. Supply fee and books will be paid by \_\_\_\_\_.

(Individual or agency)

\_\_\_\_\_  
Signature of Agency Representative Date

\_\_\_\_\_  
Title/Agency Name

\_\_\_\_\_  
Signature of Cadet Date