

# CAREER TECHNICAL EDUCATION PATHWAY: Paralegal Technology



## Career & College Promise (CCP)

CCP provides opportunities for eligible NC high school students to take tuition-free, college courses for dual credit (some students may have to pay for textbooks and materials). Taking CCP courses accelerates completion of college certificates, diplomas, applied associate degrees that provide entry-level job skills, and associate degrees that lead to transfer within the UNC System of 4-year colleges and universities and many private institutions.



## Eligibility Requirements for Career Technical Education (CTE) Pathway

- High School Junior or Senior
- Weighted GPA of 3.0 or higher, or GPA below 3.0, written approval from High School principal/designee

## General Admission Requirements

- WCC Admissions Application
- High School Transcript
- Registration and Verification Form

## About the Paralegal Technology Pathway:

This pathway is a set of courses that students can take to earn a certificate toward the Associate of Applied Science Paralegal Technology Degree/Diploma. These courses prepare students to work assisting lawyers in legal matters by communicating with clients, witnesses, opposing counsel and court personnel. They may schedule meetings, prepare documents for trial, review and summarize depositions and trial transcripts.

## You will learn:

- The role of a paralegal/legal assistant
- Legal regulations/reasoning, ethics, case analysis, terminology, etc.
- Aspects of legal writing: locating, analyzing, applying and updating sources of law including proper citation
- Concepts related to individual rights created by statute

- Issues related to property law & real estate transactions
- Issues related to domestic relationships: marriage, child custody, support, adoption, violence, etc.

## Possible Job Titles:

- Paralegal
- Legal Assistant

## Possible Employment Opportunities:

- Law Firms
- Insurance Companies
- Banks
- Real Estate Companies

Annual Median Salary for Paralegals  
and Legal Assistants (NC)  
onetonline.org **\$43,000**

Paralegal Technology Certificate			
Title	Class	Lab	Credit
LEX 110 Introduction to Paralegal Study	2	0	2
LEX 120 Legal Research/Writing I	2	2	3
LEX 130 Civil Injuries	3	0	3
LEX 150 Commercial Law I	2	2	3
LEX 210 Real Property I	3	0	3
LEX 240 Family Law	3	0	3
Total Semester Credit Hours:			17

For more information, contact: **Trish Holsten, Secondary Partnerships Director**  
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