

CAREER TECHNICAL EDUCATION PATHWAY: Business Administration (C25120H)



Career & College Promise (CCP)

CCP provides opportunities for eligible NC high school students to take tuition-free college courses for dual credit (some students may have to pay for textbooks and materials). Taking CCP courses accelerates completion of college certificates, diplomas, applied associate degrees that provide entry-level job skills, and associate degrees that lead to transfer within the UNC System of 4-year colleges and universities and many private institutions.



Business Administration Pathway

Eligibility Requirements

- High School Junior or Senior
- Unweighted GPA of 2.8 or higher **OR** demonstrate college readiness in English, reading and math on approved assessments.
- The GPA may **NOT** be waived for this pathway.

General Admission Requirements

- College CCP Admissions Application
- High School Transcript
- Registration and Verification Form



About the Business Administration Pathway:

This pathway is a set of courses that students can take to earn a certificate toward a Business Administration Associate of Applied Science Degree. These courses prepare students with a fundamental knowledge of business functions, processes, and organization in today's global economy.

You will learn:

- Business concepts in accounting, management, law, economics, and marketing
- Business applications through computer software, communication, team building and decision making

Possible Job Titles:

- Customer Service Associates
- Retail Sales Workers/Sales consultants
- Assistant Store Managers/Managers
- Administrative Assistants

Possible Employment Opportunities:

- Government Agencies
- Financial Institutions
- Large and small businesses or industries

Annual Median Wage for First-line Supervisors of Office & Admin Support Workers \$53,190

NCCareers.org

Business Administration Certificate

Title	Class	Lab	Credit
ACC 120 Principles of Financial Accounting	3	2	4
BUS 110 Introduction to Business	3	0	3
BUS 115 Business Law 1	3	0	3
BUS 137 Principles of Management	3	0	3
ECO 251 Principles of Microeconomics	3	0	3
Total Semester Credit Hours:			16

For more information, contact: **Trish Holsten, Secondary Partnerships Director**
(252) 246-1250 • pholsten@wilsoncc.edu
www.wilsoncc.edu/ccp

wilsoncc.edu | (252) 291-1195 | 902 Herring Avenue, P.O. Box 4305 Wilson, NC 27893

CONNECTING HIGH SCHOOL, COLLEGE, AND CAREER

