



ACADEMIC FORGIVENESS APPLICATION FORM

Academic Forgiveness Policy

Students may apply for the forgiveness of grades earned at Wilson Community College, under the provision of the College's Academic Forgiveness Policy. Courses and grades will not be removed from the student's cumulative record, but grades that are forgiven will no longer be calculated into the student's cumulative grade point average. Academic forgiveness for courses completed at Wilson Community College may not be honored when a student transfers to another college or university. Receiving institutions are not required to disregard course grades forgiven by Wilson Community College.

The following criteria must be met to be considered for Academic Forgiveness:

1. Academic forgiveness must be initiated by the student who has not been continuously enrolled for three years.
2. Academic forgiveness applies to courses taken at Wilson Community College, at least three years prior to the date of application for academic forgiveness.
3. Only prior courses with grades of "F" or "WF" will be eligible for academic forgiveness.
4. The student must be currently enrolled and completed a minimum of 6 credit hours required for their current program of study, within the previous year. The student must achieve an overall grade point average of 2.5 or above in these courses.

Please note: Academic forgiveness will be granted only once and when granted, is irrevocable. Academic forgiveness cannot be used to waive satisfactory academic progress standards for financial aid. Courses and grades that are forgiven will not be removed from the student's WCC transcript.

I have read and understand the Academic Forgiveness policy and wish to be granted Academic Forgiveness.

Student Full Name

ID Number

Student Signature

Date

Eligibility: Student has not been continuously enrolled for three years or more
 6 required semester hours in program with GPA of 2.5 or above within previous year
 Student has grades of "WF" and /or "F" more than three years prior to date of application
 Academic forgiveness has not been granted previously for this student

Director of Enrollment Services/Registrar

Date

Executive Dean of Student Development

Date