

**Wilson Community College  
American Rescue Plan Act, 2021 (ARP)  
Emergency Financial Aid Grants to Students**

**October 10, 2021**

1. Wilson Community College (WCC) acknowledges the College's certification for Emergency Financial Aid Grants to Students under the American Rescue Plan (ARP) Act. The College will award at least the minimum required amount of the funds received to provide Financial Aid Grants to Students under Section 18004(a)(1) of the ARP Act.
2. WCC was approved for a total of \$2,650,707 through ARP, with a minimum allocation of \$1,433,171 to be awarded for Financial Aid Grants to students, in accordance with the College's Certification of Agreement.
3. As of the date of this report, the College has awarded \$85,152.53 in institutional funds to provide emergency grants to students.
4. Individuals who are or were enrolled (as defined in 34 CFR § 668.2) at an eligible institution (as defined in 34 CFR § 600.2) on or after March 13, 2020, are eligible for emergency financial aid grants under the ARP of 2021, regardless of whether they completed a Free Application for Federal Student Aid (FAFSA) or are eligible for Title IV. Institutions are directed to prioritize students with exceptional need, in awarding emergency financial aid grants. Students who have faced significant unexpected expenses that would affect their financial circumstances, such as the loss of employment (either for themselves or their families), reduced income, or food or housing insecurity, would be considered to have exceptional need.
5. As of the date of this report, 99 students have been awarded emergency grants, using the institutional portion of the ARP funds.
6. The College provided instructions, directions, and guidance to students concerning the Emergency Financial Aid Grants by WCC e-mail – see attachments A, B, and C.

**Attachment A** – E-mail sent to eligible students

**From:** WCC EmergencyAid <emergencyaid@wilsoncc.edu>

**Sent:** Monday, August 16, 2021 10:04 AM

**Subject:** Emergency Aid Information

Emergency financial aid grants may be provided for students who are or were enrolled in an institution of higher education, after March 13, 2020, during the COVID-19 national emergency. The funding is provided by the Higher Education Emergency Relief Fund (HEERF), under the American Rescue Plan (ARP) Act of 2021.

Institutions are directed to prioritize students with exceptional need, in awarding emergency financial aid grants. Students who have faced significant unexpected expenses that would affect their financial circumstances, such as the loss of employment (either for themselves or their families), reduced income, or food or housing insecurity, would be considered to have exceptional need.

Under HEERF guidelines, Colleges are permitted to satisfy a student's outstanding account balance, using emergency financial aid grants. A student's balance may include tuition/fees and textbooks and supplies that are required. The student must provide affirmative written consent for their account balance to be paid using the emergency funds.

Students may decline an emergency financial aid grant to pay off their outstanding balance, and may elect to receive the grant directly, to be used for their cost of attendance; or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care. Students determine how they use their emergency financial aid grant within those allowable uses.

**If you are not able to pay for the cost of attending WCC the fall, due to exceptional financial need, you may complete the attached form and consent to have the emergency financial aid grant applied to your outstanding balance for the Fall 2021 semester. If you decline to have the emergency grant applied to your balance, you may indicate that on the form as well. By completing and submitting the form from your WCC e-mail account, you will give your written consent with a digital signature.** Directions for completing the form and creating a digital signature from a PC or mobile device are attached. Please contact the Technology Support Services Helpdesk at: [support@wilsoncc.edu](mailto:support@wilsoncc.edu) or 252-246-1224, for technical assistance.

**The form must be signed and returned to [emergencyaid@wilsoncc.edu](mailto:emergencyaid@wilsoncc.edu) no later than 12:00 p.m. on Friday, August 20, 2021.** Once the signed form is received, a confirmation e-mail will be sent to your WCC e-mail account. You will need to present the confirmation e-mail in the WCC Bookstore, for the emergency financial aid grant to cover the cost of any textbooks or supplies that are required.

Please feel free to let us know if you have any questions.

**Attachment B** – E-mail sent to eligible students:

**From:** WCC EmergencyAid <emergencyaid@wilsoncc.edu>

**Sent:** Tuesday, August 31, 2021 5:30 PM

**Subject:** Emergency Assistance for Textbooks

You are receiving this e-mail because you self-identified as being unable to pay for the cost of required textbooks for your Fall 2021 classes. Please read the following information carefully and take immediate action to ensure that any assistance is provided in a timely manner.

Emergency financial aid grants may be provided for students who are or were enrolled in an institution of higher education, after March 13, 2020, during the COVID-19 national emergency. The funding is provided by the Higher Education Emergency Relief Fund (HEERF), under the American Rescue Plan (ARP) Act of 2021.

Institutions are directed to prioritize students with exceptional need, in awarding emergency financial aid grants. Students who have faced significant unexpected expenses that would affect their financial circumstances, such as the loss of employment (either for themselves or their families), reduced income, or food or housing insecurity, would be considered to have exceptional need.

Under HEERF guidelines, Colleges are permitted to satisfy a student's outstanding account balance, using emergency financial aid grants. A student's balance may include tuition/fees and textbooks and supplies that are required. **The student must provide affirmative written consent for their account balance to be paid using the emergency funds.**

Students may decline an emergency financial aid grant to pay off their outstanding balance, and may elect to receive the grant directly, to be used for their cost of attendance; or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care. Students determine how they use their emergency financial aid grant within those allowable uses.

**If you are not able to pay for the cost of attending WCC this fall, due to exceptional financial need, you may complete the attached form and consent to have the emergency financial aid grant applied to your outstanding balance for the Fall 2021 semester. If you decline to have the emergency grant applied to your balance, and elect to receive the grant directly, please indicate that on the form as well. You may only select ONE option. By completing and submitting the form from your WCC e-mail account, you will give your written consent with a digital signature.** Directions for completing the form and creating a digital signature from a PC or mobile device are attached. Please contact the Technology Support Services Helpdesk at: support@wilsoncc.edu or 252-246-1224, for technical assistance.

**The form must be signed and returned from your WCC email account, to emergencyaid@wilsoncc.edu before you can charge required textbooks in the WCC Bookstore.** Once the signed form is received, a confirmation e-mail will be sent to your WCC e-mail account. You will need to present the confirmation e-mail in the WCC Bookstore, to cover the cost of any textbooks or supplies that are required.

Please feel free to let us know if you have any questions.

**Attachment C** - E-mail sent to eligible students:

**From:** WCC EmergencyAid <emergencyaid@wilsoncc.edu>

**Sent:** Wednesday, September 22, 2021 3:59 PM

**Subject:** Emergency Assistance for Half-Tuition/Textbook Loans

You are receiving this email because you have a half-tuition and/or textbook loan for the Fall 2021 semester. Emergency financial aid grants may be provided for students who are or were enrolled in an institution of higher education, after March 13, 2020, during the COVID-19 national emergency. The funding is provided by the Higher Education Emergency Relief Fund (HEERF), under the American Rescue Plan (ARP) Act of 2021.

Institutions are directed to prioritize students with exceptional need, in awarding emergency financial aid grants. Students who have faced significant unexpected expenses that would affect their financial circumstances, such as the loss of employment (either for themselves or their families), reduced income, or food or housing insecurity, would be considered to have exceptional need.

Under HEERF guidelines, Colleges are permitted to satisfy a student's outstanding account balance, using emergency financial aid grants. A student's balance may include tuition/fees and textbooks and supplies that are required. The student must provide affirmative written consent for their account balance to be paid using the emergency funds.

Students may decline to have the emergency funds applied directly to their account and choose to receive the grant as a direct payment, to be used for their cost of attendance; or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or childcare. Students determine how they use their emergency financial aid grant within those allowable uses. Please note that if you decline the emergency financial aid grant being applied to your account and receive a direct payment, you will be responsible for paying your outstanding balance for the Fall 2021 semester.

If you would like to receive emergency funds to cover the cost of your outstanding half-tuition and/or textbook loan due to exceptional financial need, please complete the attached form and return it from your WCC e-mail account. **You must indicate whether you want to have the emergency financial aid grant applied to your account balance for the Fall 2021 semester; OR decline to have the emergency grant applied to your account balance and choose to receive the funds as a direct payment.**

By completing and submitting the form from your WCC e-mail account, you will give your written consent with a digital signature. Directions for completing the form and creating a digital signature from a PC or mobile device are attached. Please contact the Technology Support Services Helpdesk at: support@wilsoncc.edu or 252-246-1224, for technical assistance.

**The form must be signed and returned from your WCC email account, to emergencyaid@wilsoncc.edu no later than 12:00 p.m. on Friday, October 1, 2021.** Once the signed form is received, a confirmation e-mail will be sent to your WCC e-mail account.

Please feel free to let us know if you have any questions.