How to View Grades for Dropped Students

Access the Gradebook from the **Admin gear.** Choose **Preferences: Grader Report** from the drop-down menu.



Change the setting for **Show only active enrollments** to “No”.



This will show all students in the gradebook so that the instructor can access their course progress and history.

Students that are “not current” will have a “pause” icon next to their name in the “Grader Report”.



Instructors may turn this feature on or off at their discretion.