Using a Rubric to Grade a Forum

Create a forum using the “Standard forum for general use” forum type.

Setup your forum, following the guidelines in the “Adding Moodle Activities – Forums” how-to guide with the following adjustments:

**Whole Forum Grading**

* Set the **Type** to “Point”.
* Set the **Grading Method** to “Rubric”.

**Ratings**

* Set to “No ratings”

Any remaining settings are optional.

Graphical user interface, text, application



Click the **Save and display** button to save the settings.

You will get a message that your “advanced grading method is not ready…”.

A screenshot of a computer



To set up your grading rubric, click “**Define new grading form from scratch**” or “**Create new grading form from a template**”.

This will allow you to define your grading criteria.

*Tip: include a “0 points” criterion, otherwise you will not be able to give a student a grade of 0.*

Additional documentation on setting up and using rubrics for grading can be found at <https://docs.moodle.org/400/en/Rubrics>