

CAREER TECHNICAL EDUCATION PATHWAY: Accounting - Payroll/QuickBooks (C25800HS)



Career & College Promise (CCP)

CCP provides opportunities for eligible NC high school students to take tuition-free, college courses for dual credit (some students may have to pay for textbooks and materials). Taking CCP courses accelerates completion of college certificates, diplomas, applied associate degrees that provide entry-level job skills, and associate degrees that lead to transfer within the UNC System of 4-year colleges and universities and many private institutions.

General Admission Requirements

- College CCP Admissions Application
- High School Transcript
- Verification Form

Accounting - Payroll/QuickBooks Pathway

Eligibility Requirements

- High School Junior or Senior
- Unweighted GPA of 2.8 or higher, **OR**, demonstrate college readiness in English, reading and math on approved assessments.
- If GPA is below 2.8, principles/designees can waive the GPA and provide rationale for waiver.



About the Accounting - Payroll/QuickBooks Pathway:

This pathway is a set of courses that students can take to earn a certificate, which is a portion of the Accounting & Finance Associate of Applied Science Degree. These courses prepare students to develop the knowledge and skills necessary for employment in the accounting and finance profession to assemble and analyze, process, and communicate essential information about financial operations.

Annual Median Wage for NC Bookkeeping, Accounting, and Auditing Clerks \$40,170

NCCareers.org

You will learn:

- Accounting, finance, ethics, computer applications

Possible Job Titles:

- Entry level accounting and finance positions

Possible Employment Opportunities:

- Accounting firms, small business, manufacturing firms, banks, hospitals, school systems, government agencies

Accounting - Payroll/QuickBooks Certificate				
Sem	Title	Class	Lab	Credit
FA/SP/SU	ACC 120 Princ. of Financial Accounting	3	2	4
FA/SP/SU	ACC 121 Princ. of Managerial Accounting (<i>PreReq ACC 120</i>)	3	2	4
FA/SU	ACC 140 Payroll Accounting (<i>PreReq ACC 120</i>)	1	3	2
SP/SU	ACC 150 Accounting Software Applications (<i>PreReq ACC 120</i>)	1	3	2
FA/SP/SU	CIS 110 Intro to Computers	2	2	3
Total Semester Hours Credit for Certificate				15

*must have reliable internet access and up to date operating system

For more information, contact: Trish Holsten, Secondary Partnerships Director
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CONNECTING HIGH SCHOOL, COLLEGE, AND CAREER



High School (electives)

High School

COMPLETE GRAD REQ:

- English (4), Math (4), Social Studies (4), Health/PE (1), CCP electives

SUGGESTED HS COURSES:

- Accounting I and II
- Microsoft Word, Excel, PowerPoint
- Principles of Business

CCP Dual Enrollment (college/HS concurrently)

Community College Accounting CCP Pathway

CCP JR YEAR

- Princ of Financial Acct
- Princ of Managerial Acct

CCP SR YEAR

- Intro to Computers
- Payroll Accounting
- Accounting Software Appl

After High School (post graduation)

Community College Accounting & Finance Diploma

GEN ED

- English, Critical Thinking

ACCOUNTING & FINANCE CLASSES:

- Business law
- Personal Finance
- Individual Income Taxes
- Intro into ACC spreadsheets
- Ethics in Accounting

ADDITIONAL REQUIRED CLASSES:

- College Student Success

*SPECIAL NOTES:

- Option to continue an Accounting and Finance AAS degree
- With Accounting AAS completion, NC Wesleyan University will award 60 hours of credit toward a BS in Accounting

