

## HIGH SCHOOL TRANSCRIPT CHECKLIST

Career and College Promise (CCP)

CCP students must provide high school transcripts as part of the application process. Wilson County Traditional public school transcripts are provided for students.

Transcripts are used for initial CCP eligibility verification and <u>provided each semester</u> a student enrolls in CCP courses to show continued high school enrollment and progress toward high school graduation.

The high school transcripts must include the following (unofficial transcripts

are acceptable):	
	Student's Legal Name
	Date of Birth
	Contact information (HS Principal/designee <b>or</b> Homeschool Administrator's email & phone number)
	Projected/expected graduation date
	Student grade level (9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> with the corresponding academic years)
	completed high school course grades that correspond to the grade levels; AND
	current In-progress classes (noted as IP or grade area left blank)
	The <u>un</u> weighted, cumulative high school GPA on a <u>4.0 grade scale</u>
**Homeschool Additional Notes:	
	<ul> <li>Provide a copy of the Homeschool ID and registration record</li> <li>List all courses from all previous schools or curricula that you incorporate in your homeschool transcript.</li> </ul>

\*students may not delay graduation to continue participation as a CCP student